

**STATE AID TO LOCAL LAW ENFORCEMENT PROGRAM  
P.O. BOX 818  
DOVER, DELAWARE 19903  
(302) 744-2674**

**MINUTES OF THE JANUARY 8, 2019  
COMMITTEE MEETING**

A State Aid to Local Law Enforcement Committee meeting was held on Tuesday, January 8, 2019, 12:00 p.m. in the Public Meeting Room of the City of Dover Police Department, 400 South Queen Street, Dover, Delaware.

Chairman Jeffrey Horvath called the meeting to order at 12:00 p.m. and conducted the proceedings, including a roll call of committee members and attendees. Attendees included:

*Jeffrey Horvath, Chair	Representing Delaware Police Chiefs' Council
*Chief Marvin Mailey	Dover Police Department, representing Kent County Police Chiefs'
*Major Robert A. Hudson II	Delaware State Police
*Chief Robert Longo	Milton Police Department, representing Sussex County Police Chiefs'
*Capt. John Treadwell	New Castle County Police Department
*Robert Irwin	Department of Justice
Chief Ivan Barkley	Delmar Police Department
Chief Levi D. Brown	Felton Police Department
Chief Laura Giles	Elsmere Police Department
Chief Rob Kracyla	Seaford Police Department
Chief Marcus Whitney	Camden Police Department
Capt. Earl K. Brode	Harrington Police Department
Lt. Mark A. Wohner	Newport Police Department
Capt. Gary Bailey	Milford Police Department
Chief Kenneth Brown	Milford Police Department
Capt. Heath Hall	Ocean View Police Department
Capt. Darin Cathell	Bethany Beach Police Department
Capt. Michael Van Campen	Newark Police Department
Chief Scott Collins	Selbyville Police Department
Chief Floyd Toomey	Dagsboro Police Department
Lt. Robert James	Bridgeville Police Department
Director Earl McCloskey	DELJIS
Carol Lee	Grant Coordinator/DSHS
Jesse Reynolds	DSHS

\*Indicates Committee Members or their proxy.

**I. Approval of the Minutes of the November 13, 2018 meeting**

A motion was made by Capt. John Treadwell and seconded by Robert Irwin that the minutes be approved as submitted. Hearing no discussion, the minutes were approved by the Committee members.

Chairman Jeffrey Horvath explained that before the committee starts to review the applications that police departments will not receive their money until Carol Lee receives documentation indicating that they have spent more than 50% of the previous year's grants.

## **II. Consideration of FY19 State Aid to Local Law Enforcement Applications**

### **S-23-19 Camden Police Department \$5,000.00**

Applicant requests approval to use funds for a Statewide Staff Development Seminar sponsored jointly by the Camden Police Department and the Delaware Police Chiefs' Council, Inc.

A motion was made by Robert Irwin and seconded by Capt. John Treadwell that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members. Chair Jeffrey Horvath, recused himself from the vote.

### **S-24-19 Bethany Beach Police Department \$4,791.43**

Applicant requests approval to use funds for a one-time vehicle enhancement of a new police Chevrolet Tahoe.

A motion was made by Chief Robert Longo and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

### **S-25-19 Dagsboro Police Department \$3,716.57**

Applicant requests approval to use funds for overtime; a one-time vehicle enhancement; 3 gun safes; and various electronic expansion components including the purchase and installation of locks and other equipment and accessories to support the department's wireless network for implementation of a Property Room Bar Code system to align with the one used by DSP.

A motion was made by Major Robert Hudson and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

### **S-26-19 Ocean View Police Department \$4,970.58**

Applicant requests approval to use funds to overtime.

Chair Jeffrey Horvath questioned what the overtime will be used for, Capt. Heath Hall responded stating that it will be used for the K-9 unit, special events, and the UAV unit.

A motion was made by Chief Marvin Mailey and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

### **S-27-19 Elsmere Police Department \$5,149.72**

Applicant requests approval to use funds for overtime for Community events and for the purchase of a camera and microphone system for interview purposes.

A motion was made by Robert Irwin and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-28-19                      Rehoboth Beach Police Department                      \$6,045.44**  
Applicant requests approval to use funds for overtime for special investigations, a printer for a police vehicle, bulletproof vests, service rifle upgrades, and holster upgrades for service weapons.

A motion was made by Chief Marvin Mailey and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-29-19                      Bridgeville Police Department                      \$4,254.00**  
Applicant requests approval to use funds to upgrade two desktop computers that are no longer able to be supported and to upgrade five in-car printers.

A motion was made by Capt. John Treadwell and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-30-19                      Newark Police Department                      \$15,540.03**  
Applicant requests approval to use funds for an upgraded communications system for the motorcycle unit to include helmet kits, microphones and cables; quick deployment barricades; and advanced training for one executive staff officer to attend the Southern Police Institute and advanced training for the Criminal Investigations Unit's Victim Service Coordinator (civilian) to attend the International Conference on Sexual Assault, Intimate Partner Violence and Increasing Access.

Carol Lee stated that she was unsure if the request falls within the guidelines of the grant. Capt. Michael Van Campen stated that the civilian reports directly to the criminal investigations unit. After further discussion the civilian is in a special law enforcement unit, and the committee believes that the civilian training falls under subsection A and C.

A motion was made by Major Robert Hudson and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-31-19                      Milford Police Department                      \$8,553.44**  
Applicant requests approval to use funds for drug patrol overtime and to upgrade two portable radios and related accessories.

A motion was made by Major Robert Hudson and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-32-19                      Felton Police Department                      \$3,716.57**  
Applicant requests approval to use funds for the purchase of five upgraded service weapons and related accessories, two outer shell carriers for vests and to upgrade the current evidence storage system by purchasing additional temporary evidence lockers.

A motion was made by Robert Irwin and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-33-19**                      **Newport Police Department**                      **\$4,254.00**  
Applicant requests approval to use funds for overtime for increased patrols and special investigations and to purchase one ballistic vest package to include the vest, outer carrier with police placards and speed plate. The requested vest package will replace and update an existing expired vest currently deployed.

A motion was made by Robert Irwin and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-34-19**                      **Selbyville Police Department**                      **\$4,254.00**  
Applicant requests approval to use funds for purchase of an enclosed 6x10 trailer to be used for public events, public outreach and community policing. Additionally, funds would be used for purchase and installation of lights and graphics for the department ATV.

A motion was made by Major Robert Hudson and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-35-19**                      **Harrington Police Department**                      **\$5,328.86**  
Applicant requests approval to use funds for community policing overtime, a Coffee with Cops program and five upgraded pocket jet printers for police vehicles.

A motion was made by Robert Irwin and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

### **III. Consideration of FY19 Emergency Illegal Drug Enforcement Applications**

**D-21-19**                      **Bethany Beach Police Department**                      **\$3,925.21**  
Applicant requests approval to use funds to purchase two Trek Police mountain bikes with police lighting for patrolling problem areas that include suspected drug activity and for the purchase of one new Dell desktop computer to process prisoners.

A motion was made by Chief Robert Longo and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-22-19**                      **Dagsboro Police Department**                      **\$3,370.08**  
Applicant requests approval to use funds for various electronic components and equipment to support the department's wireless network for implementation of a Property Room Bar Code system to align with the one used by DSP.

A motion was made by Chief Marvin Mailey and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-23-19                      Ocean View Police Department                      \$4,017.73**

Applicant requests approval to use funds for overtime for drug investigations and patrols.

A motion was made by Chief Robert Longo and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-24-19                      Elsmere Police Department                      \$4,110.25**

Applicant requests approval to use funds for overtime for surveillance and drug investigations.

A motion was made by Robert Irwin and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-25-19                      Rehoboth Beach Police Department                      \$4,572.85**

Applicant requests approval to use funds for overtime to conduct special investigations and for two bulletproof vests.

A motion was made by Robert Irwin and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-26-19                      Bridgeville Police Department                      \$3,647.64**

Applicant requests approval to use funds for overtime to conduct drug investigations and anti-drug high visibility patrols.

A motion was made by Chief Marvin Mailey and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-27-19                      Newark Police Department                      \$9,476.44**

Applicant requests approval to use funds for overtime to support drug related investigations and for buy/informant money.

A motion was made by Robert Irwin and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-28-19                      Milford Police Department                      \$5,868.14**

Applicant requests approval to use funds for patrol overtime and to conduct undercover operations in known open-air drug marketing areas.

A motion was made by Major Robert Hudson and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-29-19                      Felton Police Department                      \$3,370.08**

Applicant requests approval to use funds for overtime for high visibility drug patrols and criminal investigations of suspected drug areas.

A motion was made by Robert Irwin and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-30-19                      Newport Police Department                      \$3,647.64**

Applicant requests approval to use funds for overtime for increased patrols and to conduct special investigations into drug related complaints.

A motion was made by Chief Marvin Mailey and seconded by Robert Irwin that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-31-19                      Selbyville Police Department                      \$3,647.64**

Applicant requests approval to use funds for overtime patrols in known high drug trafficking areas, for additional high visibility patrols and for coordinated interdiction work with other agencies.

A motion was made by Robert Irwin and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-32-19                      Delmar Police Department                      \$4,202.77**

Applicant requests approval to use funds for overtime for additional enforcement efforts in the areas of investigation, surveillance and search warrant execution.

A motion was made by Chief Robert Longo and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-33-19                      Harrington Police Department                      \$4,202.77**

Applicant requests approval to use funds for vehicle rental for drug surveillance, buy/informant money, binoculars and overtime.

A motion was made by Robert Irwin and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**IV.      New Business**

Lt. Mark A. Wohner stated that Newport Police Department would like to request 3 amendments for S-40-17, S-37-18, and D-31-18.

**S-40-17****Newport Police Department****\$4,455.92**

Applicant requests approval to amend funds from overtime into a new line for Ballistic Vests (2) in the amount of \$2,104.00.

<b>Category</b>	<b>Previously Approved Budget</b>	<b>Requested Change</b>	<b>Amended Budget</b>
Overtime	\$4,455.92	-\$2,104.00	\$2,351.92
Equipment—Ballistic Vests (2)	\$0.00	\$2,104.00	\$2,104.00
<b>Total</b>	<b>\$4,455.92</b>	<b>\$0.00</b>	<b>\$4,455.92</b>

A motion was made by Chief Marvin Mailey and seconded by Robert Irwin that the amendment be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**S-37-18****Newport Police Department****\$4,003.36**

Applicant requests approval to amend funds from overtime into a new line for one Ballistic Vest in the amount of \$1,052.00.

<b>Category</b>	<b>Previously Approved Budget</b>	<b>Requested Change</b>	<b>Amended Budget</b>
Overtime	\$4,003.36	-\$1,052.00	\$2,951.36
Equipment—Ballistic Vest	\$0.00	\$1,052.00	\$1,052.00
<b>Total</b>	<b>\$4,003.36</b>	<b>\$0.00</b>	<b>\$4,003.36</b>

A motion was made by Robert Irwin and seconded by Chief Marvin Mailey that the amendment be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

**D-31-18****Newport Police Department****\$3,432.52**

Applicant requests approval to amend funds from overtime into a new line for one Ballistic Vest in the amount of \$1,052.00.

<b>Category</b>	<b>Previously Approved Budget</b>	<b>Requested Change</b>	<b>Amended Budget</b>
Overtime	\$3,432.52	-\$1,052.00	\$2,380.52
Equipment—Ballistic Vest	\$0.00	\$1,052.00	\$1,052.00
<b>Total</b>	<b>\$3,432.52</b>	<b>\$0.00</b>	<b>\$3,432.52</b>

A motion was made by Robert Irwin and seconded by Chief Marvin Mailey that the amendment be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

## **V. Adjournment**

A motion for adjournment was made by Captain John Treadwell and seconded by Chief Robert Longo. The committee members voted and unanimously approved the motion. Chairman Jeffrey Horvath adjourned the meeting at 12:45 pm.

## **VI. Reopening**

Immediately following adjournment, the committee was informed that Delmar S-36-19 had not been included in the agenda. The committee agreed to open back up the meeting.

Chairman Jeffrey Horvath reopened the meeting at 12:46 p.m.

<b>S-36-19</b>	<b>Delmar Police Department</b>	<b>\$4,704.75</b>
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Applicant requests approval to use funds to upgrade 5 desktop terminals to DELJIS standards.

A motion was made by Chief Robert Longo and seconded by Chief Marvin Mailey that the application be approved as submitted. Hearing no discussion, the application was approved by the Committee members.

## **VII. Adjournment**

A motion for adjournment was made by Robert Irwin and seconded by Chief Robert Longo. The committee members voted and unanimously approved the motion. Chairman Jeffrey Horvath adjourned the meeting at 12:48 pm.